

BUSINESS SPECTRUM

Guidelines for Contributors

Please edit the article as per the below mentioned format and send it through e-mail at eebsiaasbb2018@gmail.com (Editor-in-Chief) with a copy to and pbanerjeebu@rediffmail.com ((Executive Editor)

1. The manuscript is to be typed in MS Word format with font style Times New Roman and font size 12. Spacing between lines, between sub-sections and between sections should be 1.5, 2 and 2.5 respectively.
2. The manuscript should accompany the following:
An Abstract of the article within 300 words.
A list of maximum five key-words.
Duly filled-in and signed COPYRIGHT WARRANTY AND DECLARATION FORM.
3. Headings and Sub-headings should be serially numbered using Roman numerals and Alphabetical letters respectively.
4. Foot notes in the text must be numbered consecutively in the text with superscript Arabic numerals and typed at the bottom of the respective page.
5. All tables must be numbered consecutively with Roman numerals along with an appropriate caption in Title case format. The source of the table along with notes thereto is to be given at the bottom of the respective table.
6. Figures / charts / graphs must be captioned and numbered consecutively with Arabic numerals and, wherever necessary, the source should be indicated at the bottom.
7. References should be typed on a separate page at the end of the text and arranged in Alphabetical order following APA 6th Referencing and Citation Style

Note that Business Spectrum reserves the right of making editorial amendments in the final draft of the manuscript to make it suitable for publication in the journal.

(Please follow the submission guidelines strictly for quicker and better editing)